منجز للخدمات
MONJEZ

monjez.qa



Company Profile 2026

We open the doors to investment in Qatar

From the first idea to your first day of operation... we handle everything your business needs with government entities.

- Company Formation
- Foreign Companies
- Commercial Agencies
- Commercial Licences
- E-Commerce Licence
- Professional Licences
- Home-Based Licences
- Factory Establishment
- Trademarks
- Legal Translation

Call now +974 7707 7374 · info@monjez.qa

Qatar opens its doors to the world… and Monjez shortens the road.

In the heart of the Gulf, where three continents meet, Qatar has become a business hub and one of the most open business environments in the region: foreign ownership of up to 100% in most sectors, integrated e-government services, and a national vision that places the private sector at the heart of development.

Yet the road from idea to commercial registration runs through successive procedures with multiple authorities, and a single small mistake costs time and money. This is where we come in: we turn a complex path into clear steps and represent you before every authority, so you can focus on building your business.







The Monjez Services team · Doha

100%

Foreign ownership

In most sectors with MOCI approval, under Law No. 1 of 2019

10

Core services

From company formation and licences to factories, trademarks and legal translation

2030

National vision

A diversified economy led by the private sector and attracting global investment

01 About us

Your trusted partner with every government entity in Qatar

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Monjez Services is a Qatari company specialising in business setup and government transactions for individuals, companies and investors. We accompany our clients from the first consultation and choice of legal form to the commercial registration, licence, establishment card and staff recruitment.

Our relationship doesn't end at setup: we remain your company's government relations department, renewing records and licences on time, managing staff residencies and contracts, and keeping you compliant for any inspection.



One file · One team

+12
Years in government relations

+3,000
Clients across all sectors

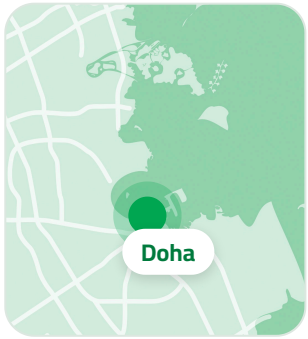
17
Departments covering government entities

204
Government services we deliver

We work through the State's official platforms

Every transaction is submitted electronically to the competent authority under your authorisation; we handle preparation, submission and follow-up.

- Single Window (MOCI)
- Metrash
- Ministry of Interior portal
- Ministry of Labour services
- Notarization Dept.
- Dhareeba portal
- Municipality services



Delivering today... to build Qatar's tomorrow together

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> **"The National Vision aims to transform Qatar by 2030 into an advanced country capable of sustaining its own development and providing a high standard of living for its people for generations to come."**
>
> Qatar National Vision 2030 · General Secretariat for Development Planning

2030

Qatar's 2030 business environment targets

Third National Development Strategy 2024–2030

1 day	**$100 bn**	**Top 10**	**+85%**
to set up a new company	foreign direct investment	in the business environment index	business satisfaction with government services

Pillar 01

Human Development

Developing all of Qatar's people to enable them to sustain a prosperous society.

Our role: attracting talent and organising recruitment, residencies and contracts in line with the law.

Pillar 02

Social Development

Developing a just and caring society based on high moral standards.

Our role: empowering productive families and entrepreneurs with home-based and professional licences.

Pillar 03

Economic Development

Developing a competitive, diversified economy capable of meeting the needs of Qatar's people.

Our role: establishing companies and factories, and attracting foreign investors and global firms.

Pillar 04

Environmental Development

Managing the environment so there is harmony between economic growth, social development and protection.

Our role: environmental permits for facilities and factories, and waste and hazardous materials management.

03 Our core services

Ten services... to start and grow with confidence

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Company Formation

Qatari establishments and companies in every legal form.



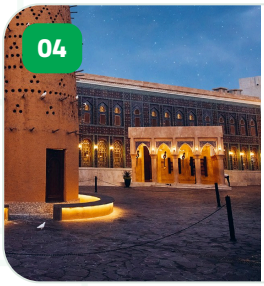
Foreign Companies

Up to 100% foreign ownership, and branches of global firms.



Commercial Agencies

Register your agency in the Commercial Agents Register.



Commercial Licences

Shop and premises licences, renewed on time.



E-Commerce Licence

E-commerce licence for your online store or website.



Professional Licences

For freelance and consulting professions with accredited qualifications.



Home-Based Licences

Your business from home with a simple, official licence.



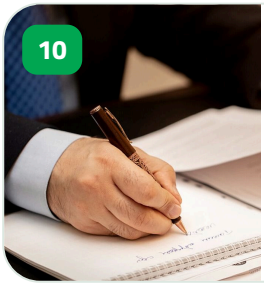
Factory Establishment

From preliminary approval to the operating licence.



Trademarks

Register your mark and protect your name and identity.



Legal Translation

Certified translation of contracts and official documents.



01

Service one

Company Formation

From trade-name reservation to your first working day, via MOCI's Single Window, with articles of association notarised at the Ministry of Justice.

Legal forms we establish

Sole proprietorship

For Qataris and GCC nationals, one owner, no capital or founding deed.

Limited liability company

From one to 50 partners, each liable up to their share.

General partnership

Two or more partners, jointly liable for the company's obligations.

Limited partnership

General partners who manage the company, and limited partners with capital shares.

Your setup journey with Monjez

1. Consultation: legal form, activities and capital
2. Trade-name reservation per MOCI naming rules
3. Drafting and notarising the articles of association
4. Beneficial-owner declaration and commercial registration
5. Commercial licence after premises approval
6. Establishment card, Labour file and tax registration

Key documents

- ☐ Valid ID copies of all partners
- ☐ Business activities, capital and shares
- ☐ POA and signatory consent if not the owner
- ☐ Proposed trade name reflecting the activity
- ☐ Competent authority approval if required
- ☐ Lease, building completion certificate and Onwani plate

What you receive

- ✓ Commercial registration
- ✓ Commercial licence
- ✓ Establishment card
- ✓ Ministry of Labour file
- ✓ Tax registration



02

Service two

Foreign Company Setup

Two paths for foreign investors: a company with up to 100% foreign ownership in open sectors, or a branch of a global firm contracted with a State entity.

100% foreign-owned company

Under Law No. 1 of 2019, foreign investors may own up to 100% of capital in most sectors, with MOCI approval.

Excluded by law

- Banks and insurance
- Commercial Agencies
- As set by the Council of Ministers

Path

1. Activity review and eligibility check
2. Investment approval request and follow-up
3. Name reservation and notarised articles
4. CR, licence and establishment card
5. Investor and manager residency

Foreign company branch

For foreign companies holding a valid contract or agreement with the State or one of its entities; the branch is limited to the contracted works.

Key conditions

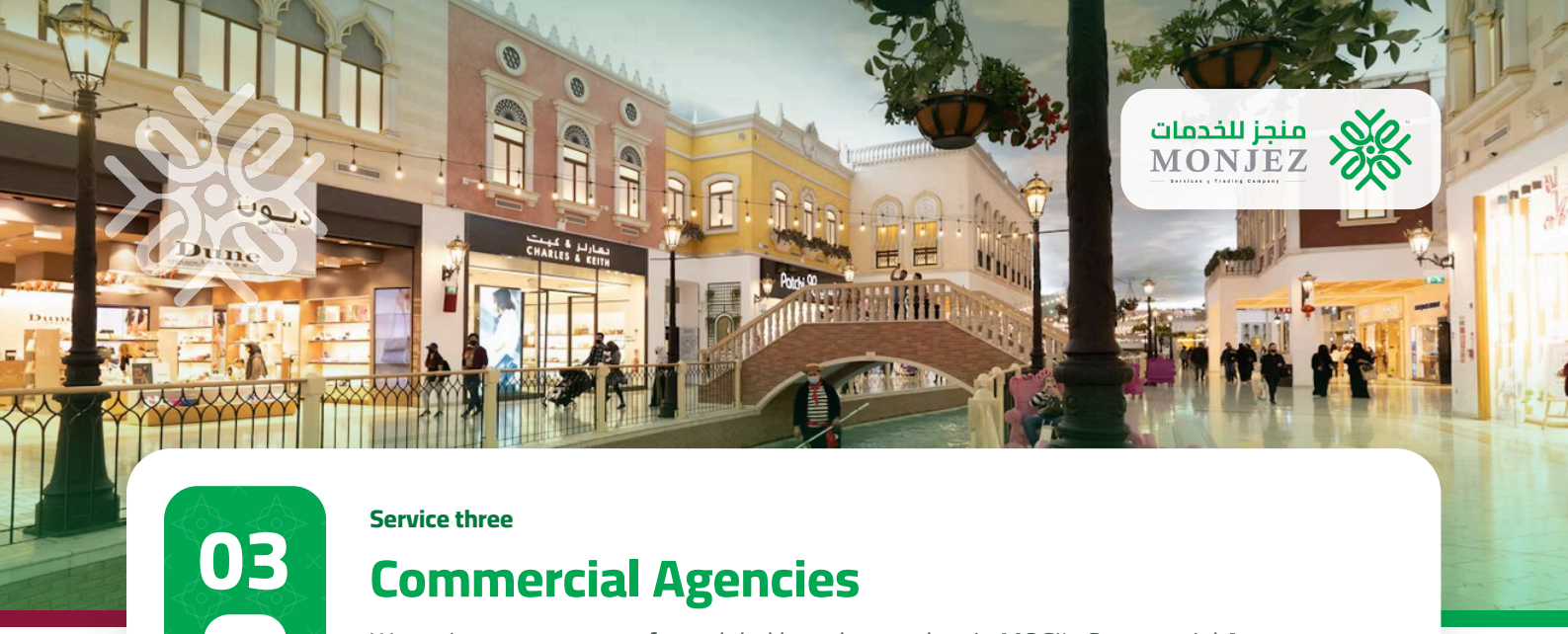
- Valid government contract
- Contracting entity endorsement
- No Qatari partner

Path

1. Contract review and branch eligibility
2. Attestation and translation of parent documents
3. Submission via MOCI's Single Window
4. Premises and approvals, then licence
5. Tax registration and establishment card

Parent company and investor documents

- [ ] Passports of investors or branch manager
- [ ] Parent company CR attested by the Qatari embassy, with Arabic translation
- [ ] Parent articles of association and board resolution
- [ ] Contract with the government entity (branches)



03

Service three

Commercial Agencies

We register your agency for a global brand or product in MOCI's Commercial Agents Register, so you enjoy legal protection and operate with confidence.

Why registration matters

Under Law No. 8 of 2002 on commercial agents, an unregistered agency is not recognised, and claims arising from it are not heard from the party that failed to register.

Agent requirements

- Qatari national, or a company wholly owned by Qataris
- Commercial agencies activity listed on the agent's CR
- Written agreement defining goods or services, territory and term
- Spare-parts and maintenance obligations where relevant
- Renewal every two years; deletion when the agency ends

Your registration journey with Monjez

1. Reviewing and drafting the agency agreement
2. Attesting and translating agreements signed abroad
3. Adding the agencies activity to the CR
4. Submitting the registration to MOCI
5. Following the decision and issuing the certificate
6. Reminding you before renewal is due

Required documents

- [ ] Agreement signed by both parties with start and end dates
- [ ] Certified Arabic translation of foreign agreements
- [ ] Authorised signatory's ID
- [ ] Attestation by the principal's foreign ministry and Qatari embassy
- [ ] Agent's valid commercial registration
- [ ] Continuity letter or new agreement on renewal

What you receive

✓ Agency registration certificate ✓ Updated CR ✓ Renewal reminder

A licence that fits your business... wherever it is

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We issue the right licence for your activity: shop or office, online store, freelance profession or home-based business, and track its renewal on time.

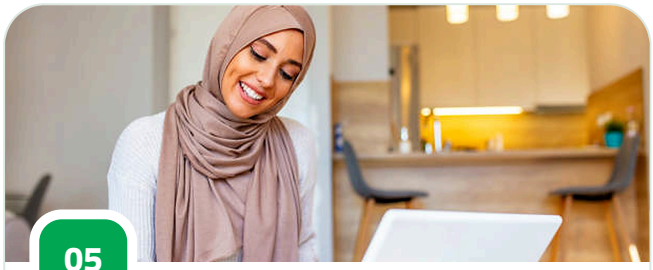


04

Commercial Licences

For your shop, office or warehouse, after premises approval.

- ☐ Registered lease or tenancy declaration
- ☐ Building completion certificate and title deed
- ☐ Civil Defence certificate by activity or area
- ☐ Onwani plate and competent approvals

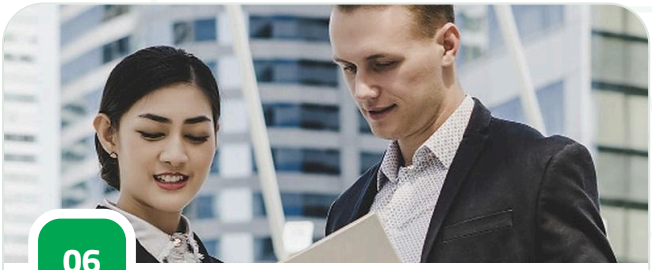


05

E-Commerce Licence

To sell products or services online, without a physical shop.

- ☐ CR with an activity from the approved list
- ☐ Website or online store link
- ☐ E-payment option; one licence per website
- ☐ Display CR number and return policy



06

Professional Licences

For consultants and freelance or specialised professionals.

- ☐ Personal ID
- ☐ Attested and equivalised qualification
- ☐ Experience certificates
- ☐ Approval of the profession's regulator



07

Home-Based Licences

For home-based entrepreneurs and productive families.

- ☐ IDs of applicant and property owner
- ☐ Title deed and building completion certificate
- ☐ Undertakings of licensee and owner
- ☐ Kahramaa certificate and Onwani plate



08

Service eight

Factory Establishment

We support your industrial project through every licensing stage with the Industrial Development Department, from idea to production and incentives.

Industrial licensing stages

1

Preliminary approval

Project, products, production capacity and proposed site.

2

Establishment licence

After land allocation or site contract, plans and equipment.

3

Operating licence

Industrial registration certificate after inspection and start of production.

4

Renewals & amendments

Licence renewal, capacity increases, activity and data changes.

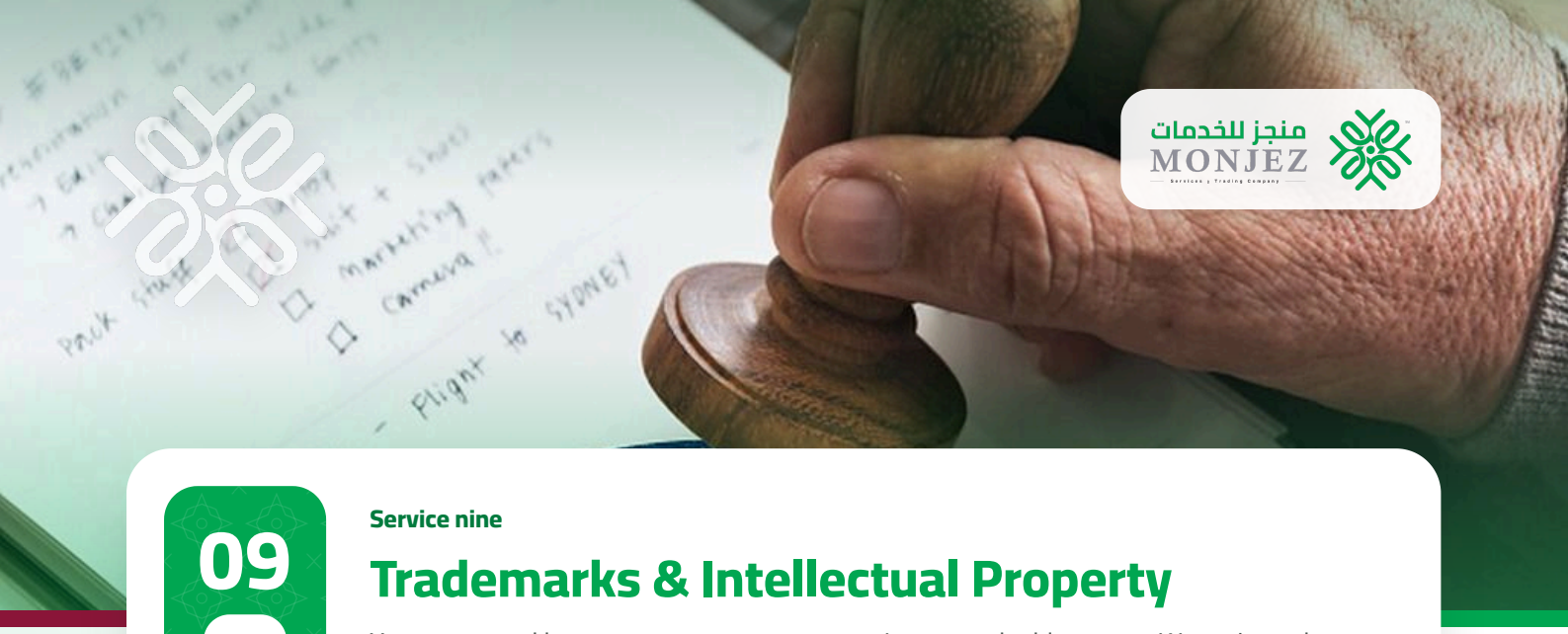
Key documents

- [ ] CR for the industrial project
- [ ] Feasibility study or technical description
- [ ] Industrial land or lease, and site plans
- [ ] Equipment and raw-materials list
- [ ] Environmental permit and Civil Defence certificate

Post-licensing services

- Customs exemption for equipment and materials
- Incentive electricity tariffs
- National product logo
- GCC national product certificate
- Production capacity increase
- HS code amendment
- Industrial no-objection

Environmental permits and technical studies are prepared by an accredited consultant; we handle submission and follow-up.



09

Service nine

Trademarks & Intellectual Property

Your name and logo are among your company's most valuable assets. We register them with MOCI's Intellectual Property Department and follow up until the certificate is issued.

Protection from imitation

Prevents others using your name, logo or anything similar in your field.

Documented exclusive right

An official certificate proving ownership before authorities and courts.

An asset that grows in value

A registered mark can be licensed, sold or franchised.

Your registration journey with Monjez

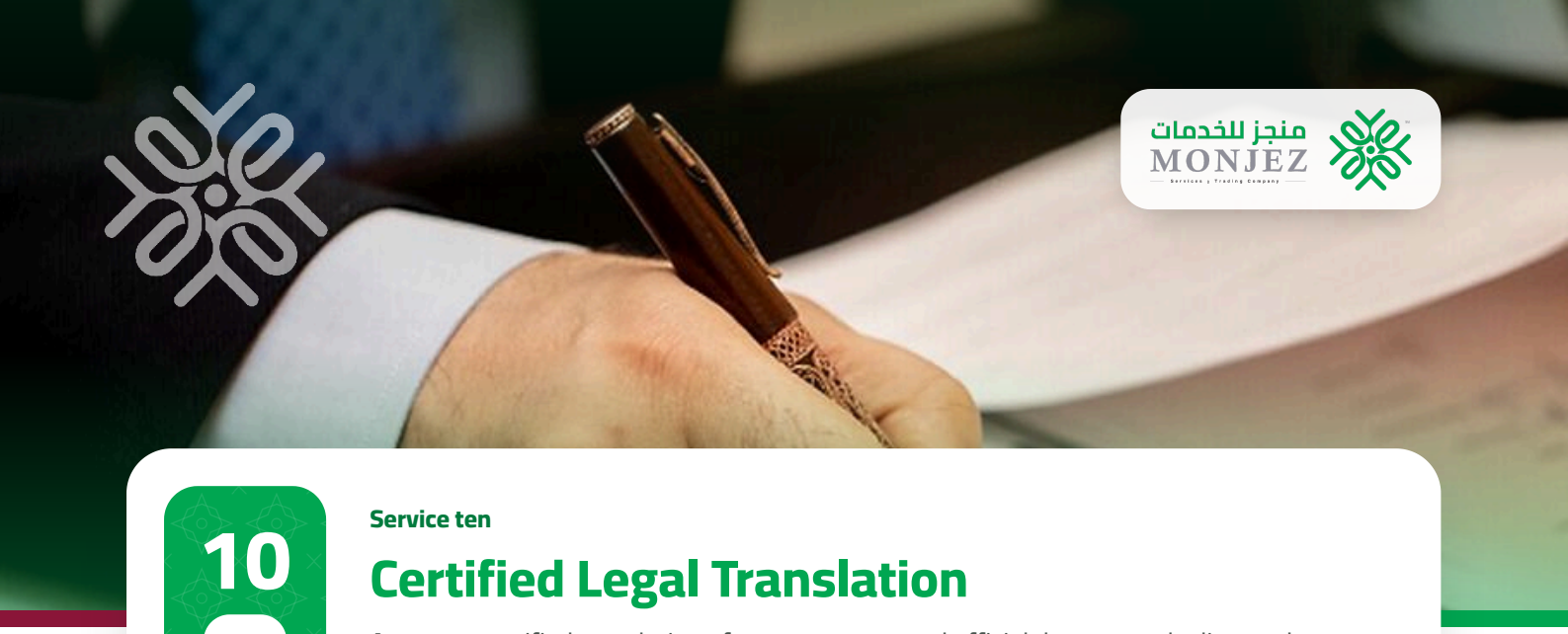
1. Prior search for similar marks and approval assessment
2. Defining classes and covered goods or services
3. Filing with the IP Department and following examination
4. Publication in the Official Gazette and opposition period
5. Fees, certificate issuance and renewal reminders

IP services

- Trademark registration
- Copyright registration
- Industrial designs
- Oppositions and appeals
- Assignment and transfer
- Trademark data amendments

Key documents

- [ ] High-quality image of the mark
- [ ] CR or ID of the mark owner
- [ ] List of goods or services to protect
- [ ] POA for Monjez to file on your behalf



10

Service ten

Certified Legal Translation

Accurate, certified translation of your contracts and official documents by licensed translation offices, with the attestations required by government, courts and banks.

Legal precision

Correct legal and commercial terminology, reviewed before delivery.

Certified translation

Stamped by licensed translation offices and ready for official submission.

Full confidentiality

Only the specialists translating your documents can see them.

What do we translate?

- [ ] Articles of association, partnerships and amendments
- [ ] Commercial agency and distribution agreements
- [ ] CRs and parent-company documents
- [ ] Powers of attorney, declarations and undertakings
- [ ] Academic and experience certificates
- [ ] Judgments and court documents

Service path

1. Receiving the document and identifying the receiving entity
2. Translation, then legal review
3. Certification and stamp by a licensed office
4. Attestations with competent authorities on request
5. Delivery of the certified copy in print and digital

Languages

Arabic ⇄ English

Other languages on request



After setup

Compliance & inspection readiness

We keep your business compliant with MOCI inspection requirements and remind you of every renewal before it is due.

What we offer you

- [ ] Compliance review against Ministry requirements
- [ ] Valid records, licences and approvals
- [ ] Document log with alerts 30 days before expiry
- [ ] Following up inspection notes and settlements in time
- [ ] Updating data on any change of activity or location

Inspection readiness checklist

- [x] CR and licence displayed visibly
- [x] Sign with Arabic trade name and CR number
- [x] Activity matches the CR and licence
- [x] Renewal 30 days before expiry
- [x] Prior licence for any promotion

Why compliance matters

200,000 QAR
Maximum fine for trading before commercial registration.

50,000 QAR
Maximum fine for not showing the Arabic trade name and CR number on the shopfront.

14 days
Settlement period to remove the violation after the report, or as set by the department.

Sources: MOCI Procedures Guide, MOCI Investor Guide – Control & Inspection (2025), and Law No. 25 of 2005 on the Commercial Register.

11 Sectors we serve

Serving the drivers of Qatar's economy

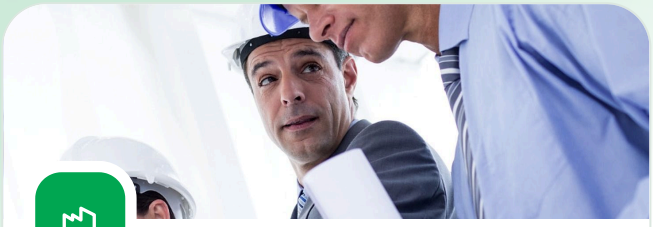
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Trade

From the shop to the online store and commercial agencies.

CR & licence | E-commerce | Agencies | Promotions



Industry

Every industrial licensing stage to registration and incentives.

Preliminary approval | Operating licence | Environmental permits



Investment

A shortcut for foreign investors into the Qatari market.

100% ownership | Company branches | Tax certificates



Businesspeople & companies

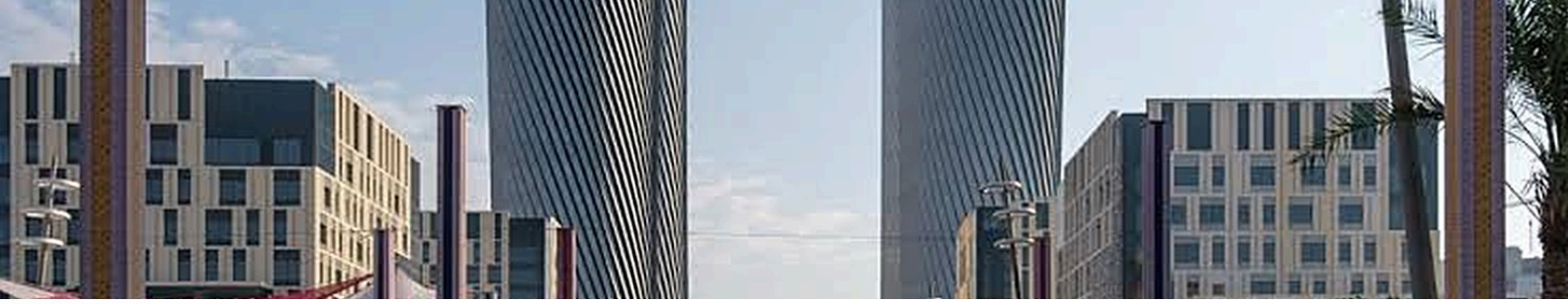
A government relations department for your company, with on-time renewals and no fines.

Monthly PRO | Residencies | Notarization

Promising sectors for investment in Qatar

Qatar National Vision 2030 paves the way for an economy built on innovation and smart cities, opening wide opportunities in many sectors we help you enter:

Technology | Trade, logistics & export | Manufacturing & chemicals | Healthcare | Education | Agriculture | Maritime | Real estate | Energy



12 Our integrated services

204 services... under one roof

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Business setup
Ministry of Commerce & Industry
11 services

Residency
Ministry of Interior
12 services

Ministry of Labour
Ministry of Labour
15 services

Existing companies
Ministry of Commerce & Industry
8 services

Visas & entry permits
Ministry of Interior
12 services

Notarization (MOJ)
Ministry of Justice
19 services

Tax services (GTA)
General Tax Authority
6 services

Municipality services
Ministry of Municipality
13 services

Environment & Climate Change
Ministry of Environment
14 services

Travel, exit & return
Ministry of Interior
6 services

Support services
Multiple authorities
9 services

Promotions & consumer protection
Ministry of Commerce & Industry
18 services

Intellectual property
Ministry of Commerce & Industry
9 services

Factories – industrial development
MOCI · Industrial Development
17 services

Culture & media
Ministry of Culture
14 services

Interior: facilities, traffic & civil defence
Ministry of Interior
18 services

Packages & smart assistance
A government relations department for your company
3 packages

A clear journey... from the first message to delivery

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1

Contact & consultation

We understand your business and choose the right path

2

Clear quotation

Monjez fees separate from government fees

3

Authorisation & preparation

Documents reviewed against each authority's requirements

4

Submission & follow-up

A reference number and updates at every stage

5

Delivery & alerts

Reminders 30 days before every renewal

Why clients choose us

One team for all authorities

Instead of moving between ministries and entities.

Experience that saves time

A correct file the first time.

Transparent pricing

Published fees, government fees shown separately.

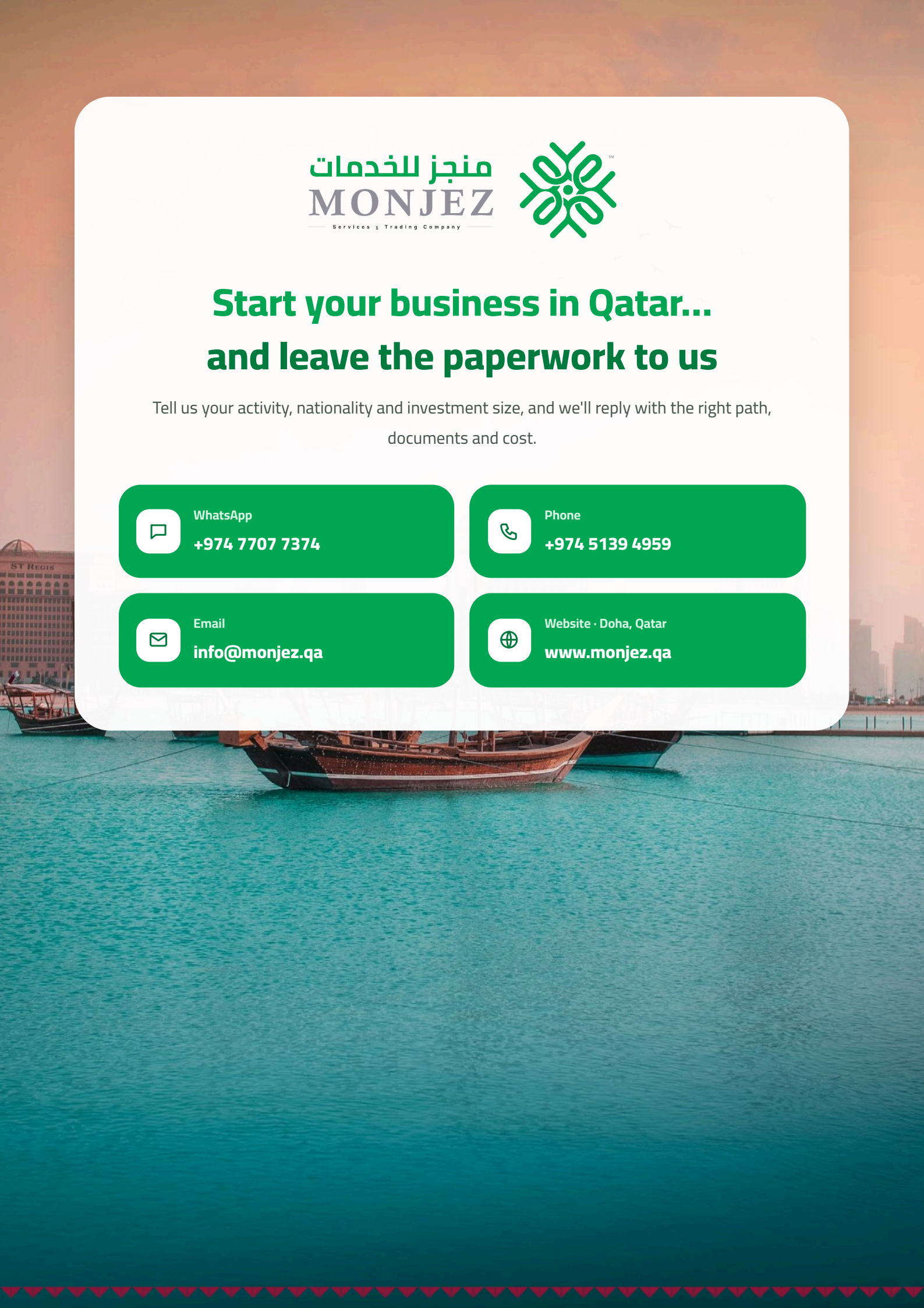
Confidential & secure

Your documents are used only for your transaction.



Qatari heritage... global vision

One team from idea to first day of operation, and still with you after setup.



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Services & Trading Company

Start your business in Qatar... and leave the paperwork to us

Tell us your activity, nationality and investment size, and we'll reply with the right path, documents and cost.

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